

## FAQs re 2023 Solicitations

1. Would you like me to print off monitoring reports with my proposal, or could I forward those in an email when I submit my proposal?

**ANSWER:** It depends on how you will be submitting your response. If you are hand delivering, any applicable monitoring reports should accompany your proposal. If you are submitting electronically, any applicable monitoring reports should be attached.

2. I will be submitting an RFP. I haven't done it before. I am happy to mail it; but I also am checking to see if I can sign the 1st page, scan it in, and have that be acceptable for a signature?

**ANSWER:** Yes, that would be acceptable.

3. Do you have breakdown on how many [polygraph] exams are conducted each year through each location?

**ANSWER:** For FY2022, the following exams were conducted:

Wagner 1, Brookings 6, Kyle 44, Rapid City 30, Ft. Thompson 12, Aberdeen 4, Eagle Butte 19, Sioux Falls 10, Sisseton 2, Mission 26, Lake Andes 4, Mitchell 3, McLaughlin 2, Mobridge 2

4. Do you have actual % of [polygraph] no shows for say the past couple years, for exams?

**ANSWER:** Unfortunately, this is not a statistic we keep.

5. Confirming that mileage and per diem [for polygraphs] are no longer included?

**ANSWER:** Yes, that is correct.

6. What are current [polygraph] rates for each exam type?

**ANSWER:** We are not able to disclose this information.

**UPDATED: 8/17/2022 9:38 AM**

7. For the Rapid City Provisional Shelter RFP, would the government please confirm that the vendor is expected to collect subsistence payments?

**ANSWER:** Historically, we have not had persons under supervision make co-payments. We do not anticipate this will happen in the future but reserve the right to utilize the option under special circumstances.

8. If the Government does not expect the vendor to collect subsistence payments, would the Government please amend Section C. Item F – co-payments of the RFP?

**ANSWER:** Unfortunately, we are not able to amend the language in the contract.

9. Would the Government please confirm that vendor proposals may be submitted via email by the required due date, August 5, 2022?

**ANSWER:** Yes, that is correct.

10. CBISA Groups - CBISA requires groups to be held 3 days a week, 3 hours each day. Is that correct? There is nothing included in the solicitation about being trained in CBISA. Is this a requirement to obtain those contracts?

**ANSWER:** The following CBISA contracts have been updated to address these questions: EB CBISA, LBFT CBISA, MC CBISA, RB CBISA, AB CBISA

11. It looks like the J.2 document has changed from previous years and includes a place for the client to sign when they attend group. Does this replace both the Prob 46 and J.6 Daily Treatment Log document?

**ANSWER:** Yes, the J.2 document replaces the Prob 46 and daily treatment log.

12. What would the process be if a vendor wanted to contract with an independent contractor to transport persons to group or individual sessions?

**ANSWER:** The vendor would need to incorporate those costs into their unit price.

13. What would the process be if a vendor wanted to provide gift cards as an incentive?

**ANSWER:** The vendor would need to incorporate those costs into their unit price.